

## **Part 3 – D**

### **CABINET PORTFOLIOS**

#### **1 Cabinet**

- 1.1 Cabinet Members, including the Leader and Deputy Leader, are responsible for service and support activities in terms of political management and to be the Council spokesperson on their area of responsibility.
- 1.2 Cabinet Members all have a responsibility for overseeing the:
  - development, implementation, monitoring and review of the Council's policies and strategies in respect of their areas of activity;
  - promotion of positive partnerships with private and voluntary organisations in the context of developing services and matters relating to their portfolio which involve members' contact with the government and any regional or national organisations;
  - promotion and pursuit of principles agreed by the Council in respect of equalities, and sustainability, in its role as an employer, service provider and the exercise of community leadership.
- 1.3 Throughout this work, Cabinet Members must encourage joint working where appropriate with other Cabinet Members to ensure the objectives of the Council are met and that service plans link with commitments agreed by the Cabinet.
- 1.4 Cabinet Portfolio Members will engage, with the Overview/Scrutiny process in order to enhance decision making, both before and after decisions are made.
- 1.5 The key areas of responsibility for Cabinet Members with specific portfolio areas as agreed by the Leader are as follows:

#### **2 Cabinet Portfolios**

- 2.1 Leader of the Council – Councillor Stephen Alambritis  
Elected by the Council 26 May 2010 and again on 4 June 2014

2.2 Deputy Leader and Cabinet Member for Finance – Councillor Mark Allison

2.2.1 Leading on the change management agenda with responsibility for driving through value for money and efficiency within the council and cutting out waste and bureaucracy. Leading on the budget, including the development of revenue, capital and debt management strategies. Responsible for corporate finance, IT and audit, human resources, civic and legal services, and risk management. Lead on asset management. Driving improvements in council performance and leading performance review meetings. Responsible for customer satisfaction and provision of good quality services. Monitoring progress of council wide strategic approach to customer services and community support and access. Responsible for effective communication with residents.

2.3 Cabinet Member for Adult Social Care and Health – Councillor Tobin Byers

2.3.1 Community care services including relations with local Primary Care Trust, Clinical Commissioning Group (CCG) and health organisations and protecting local hospital services. Healthy living schemes. Social services for adults, services for adults with learning disabilities and mental health services. Older people's services including support for carers, day care for the elderly and meals on wheels, working alongside the National Health Service. Leading on personalisation and choice issues. Public Health and Health and Wellbeing Board.

2.4 Cabinet Member for Children's Services – Councillor Katy Neep

2.4.1 Covering the full statutory role as lead member for Children. Development of the Children's Trust. Overall responsibility for tackling child poverty. Children's care services and disabled children, including Special Educational Needs. Early years and childcare, extended schools and children's centres. Leading on improvement in youth services. Responsible for youth justice. Corporate parenting and ensuring our looked after children succeed. Ensuring strong prevention work with families, supported by partners. Strong safeguarding through Local Safeguarding Children's Board partnership. Delivering purposeful intervention to prevent care and promote permanency.

2.5 Cabinet Member for Community and Culture – Councillor Nick Draper

2.5.1 Leading on libraries including: ensuring that library services are accessible to all; supervising investment, improvement and building on new technology in libraries. Maximising use of library buildings. Leisure operations and development. Olympics legacy. Arts and culture development. Heritage and tourism. Ensuring licensing policy and its consequences work in the

interests of all citizens. Leading on greenspaces and encouraging sustainable activity by local community groups in allotments, parks and open spaces, including, where appropriate, the transfer of assets to community trusts. Improving scope of adult education service, encouraging participation and provision for all, including improving transitions for those previously excluded from education into mainstream education, work and training.

2.6 Cabinet Member for Community Safety, Engagement and Equalities – Councillor Edith Macauley

2.6.1 Community partnerships including specific focus on voluntary sector. Looking into the management of grants to community groups. Looking at decisions of Grants Committee and Merton Compact Board. Development of Controlled Drinking Zones. Reducing the threat of crime and anti-social behaviour in Merton and working closely with Police and Community Safety partnerships. Leading on community engagement, including Community Plan, and increased participation in local decision making. Engaging young people in the life of the community eg Youth Parliament and their responsibilities as part of the whole community. Ensuring all equalities strands (gender, race, disability, sexual orientation, gender reassignment, pregnancy/maternity, religion/belief and age) are embedded throughout council performance.

2.7 Cabinet Member for Education – Councillor Caroline Cooper-Marbiah

2.7.1 Overarching management of education. Leading on the planning, development and expansion of the schools estate. Raising standards at each key stage in schools, especially GCSE KS4. Championing fair access. Strategic schools issues. Responsibility for Smart Centre (PRU) and exclusions. Governor training and support. School meals and sports and fitness. 14-19 agenda including skills.

2.8 Cabinet Member for Environmental Cleanliness and Parking – Councillor Ross Garrod

2.8.1 Ensuring implementation of key pledges including improving the street scene, bulky waste collection, improved street sweeping, tackling fly-tipping and graffiti and fair parking charges. Lead member for parking services and for developing the council's parking management strategy including the parking charter. Lead member on waste services including commercial waste and all other waste operations and leading on the introduction of high-tech bins in parks and working with businesses on time banded collections. Also leading on trading standards and commercial environmental health. Ensuring maximum recycling and utilization of waste,

leading on waste contracts. Ensuring the maximum of renewable and low carbon energy and leading on air and noise pollution.

2.9 Cabinet Member for Regeneration, Environment and Housing – Councillor Martin Whelton

2.9.1 Transport planning including Crossrail 2, and liaison with Transport for London. Leading on traffic and highways and fleet transport and transport planning, development and building control, spatial policy. Leading on regeneration and neighbourhood renewal initiatives including Colliers Wood/South Wimbledon and Mitcham and Morden town centres. Overseeing major projects in Wimbledon. Building a vision in conjunction with local residents for the future of our neighbourhoods. Economic Development and liaison with and support of the Business Community. Ensuring Merton is a business-friendly borough and bringing inward investment into the borough. Responsible for housing strategy, developing relations with Housing Associations and promoting the needs of tenants and leaseholders. Ensuring delivery of promises by Circle Housing Merton Priory. Housing needs. Ensuring sufficient supply of affordable housing.

3 Delegations of executive powers – agreed by the Leader of the Council

3.1 The Leader of the Council has agreed that with the exception of specific delegations made here all executive matters delegated to the executive leader under part 3C of the constitution are delegated to Cabinet as a collective decision making body.

3.2 Delegations to Cabinet Members from the Leader of the Council

3.2.1 Councillor Martin Whelton - Cabinet Member for Environmental Sustainability and Regeneration –

The Cabinet Member for Environmental Sustainability and Regeneration shall have delegated authority to approve the making of any order relating to traffic management or car parking.

3.3 Delegations to Cabinet Sub-Committees from the Leader of the Council.

3.3.1 The Local Authority Property Company Sub-Committee shall have delegated authority to exercise the Council's rights and responsibilities as a shareholder of the company.